

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: IQAC/ AY 23-24 / 1

21st June 2023

NOTICE

All the members of the Internal Quality Assurance Cell are hereby informed that the first IQAC meeting will be held on 11th July 2023 at 11:30 AM.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 28th April 2023.
2. To welcome Mrs. Ruchita Pandhare to the committee.
3. To brief the committee members on the academic calendar (1st half) prepared for AY 2023-24
4. To inform the committee members of the TY Semester VI results.
5. To seek suggestions for increasing the student's strength in the college.
6. To inform the committee members about the progress made in SSR preparation for the second NAAC cycle.
7. Any other matter with the permission of the chair.

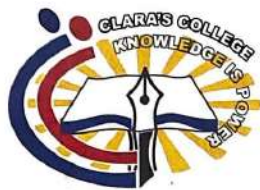


(Dr. Gitte Madhukar)

Principal



Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061



CHILDREN WELFARE CENTRE'S CLARA'S COLLEGE OF COMMERCE

ESTABLISHED - 1999 - NAAC ACCREDITED "B" GRADE (2016-2021)

Email: cwchs@hotmail.com | Mob: 77385 01168

Yari Road, Versova, Mumbai - 400 061

Ref.: _____

IQAC COMMITTEE LIST of IQAC MEMBERS, 2023-24

Date: _____

Sr. No.	Name	Designation
1	Dr. Madhukar R. Gitte	Chairperson
2	Dr. Babita Kanojia	Coordinator
3	Mr. Vishnu Dandekar	Management Representative
4	Dr. Keshav Ghorude	Nominee from Employer
5	Dr. Abdula Momin	Nominee from Local Society
6	Mr. Aslam Siddiqui	Stakeholder
7	Mr. Prashant Walawalkar	Administrative Officer
8	Ms. Neeta Wadhwani	Non Teaching Member
9	Mr. Amit Bansod	Faculty Member
10	Mr. Vijay Makwana	Faculty Member
11	Mrs. Ruchita Pandhare	Faculty Member
12	Mrs. Jisha Varghese	Faculty Member
13	Mr. Reetesh Singh	Faculty Member
14	Ms. Neha Parwani	Faculty Member
15	Ms. Kajal Jaiswal	Faculty Member
16	Mr. Pravin Deshmukh	Librarian
17	Ms. Bamaniya Dikshita	Student Representative
18	Mr. Shaikh Fahad Bashir	Student Representative
19	Mr. Sushant Redkar	Alumni Representative
20	Mr. Hussain Sadriwala	Alumni Representative


Dr. Babita Kanojia
IQAC Coordinator




Dr. Madhukar Gitte
Principal
Clara's College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE MEETING OF THE IQAC COMMITTEE HELD ON 11th July 2023 at 11:30 am.

The meeting of the IQAC Committee of the college was held on 11th July 2023 at 11:30 am.

Minutes of the Meeting: -

1. To review and confirm the minutes of the previous meeting held on 28th April 2023.

The minutes of the last meeting were read and confirmed by the committee members.

2. To welcome Mrs. Ruchita Pandhare and Ms. Neha Parwani to the committee.

The Committee members welcomed Mrs. Ruchita Pandhare nominated as the head of Criteria 2 and Ms. Neha Parwani nominated as the head of Criteria 5.

3. To brief the committee members on the academic calendar (1st half) prepared for AY 2023-24.

As per the academic calendar, the term starts from 13th June 2023 to 11th November 2023. The Committee members were informed about the curricular and co-curricular activities planned for the 1st half. The academic Calendar for 1st half (Annexure I) was discussed with the committee members.

The following events have already been conducted or are to be conducted since the start of the academic year.

Date	Day	Events/Activities	Dept.
21/6/2023	Wednesday	International Yoga Day	NSS
26/6/2023	Monday	International Day Against Drug Abuse	IQAC & NSS
04-07-2023 to 14-07-2023	Tuesday to Friday	Bridge Course on Fundamentals of Accountancy	IQAC & Criteria 1
1/7/2023	Saturday	Orientation Programme for SY and TY	All departments
11-7-2023	Saturday	IQAC Meeting	IQAC
11-7-2023	Tuesday	Writing Competition to Celebrate World Population Day Topics: 1. Overpopulated India 2. Fate of India: With regards to Population 3. Steps to Reduce Population	Cultural Committee and Criteria 7
17-7-2023	Monday	Best Out of Waste Competition to Celebrate World Environment Day 2023	Criteria 7
22-7-2023	Saturday	A Session on Anti Ragging	All Dept.
27-7-2023	Thursday	An Orientation Session on Intellectual Property Rights	IQAC & Research Committee

29-7-2023	Saturday	Freshers Party	All Dept.
31-7-2023	Monday	An Awareness Session on "How to avail the Government Subsidy for Small Sector Business"	IQAC & Placement Cell
		Month August 2023	
4-8-2023	Friday	Literary Events: A) Elocution Competition Topics: 1) Why Personality Matters? 2) How to live a Stress-free Life? 3) Growing Intolerance in the Society B) Debate Competition: Topic: Parents' approach towards Girl's Education Group Discussion: New Education Policy-Students' Perception	Cultural Committee
5-8-2023	Saturday	FDP and SDP on "Intellectual Property Rights (IPR) & Patent Process"	IQAC & Research Committee
8-8-2023	Tuesday	A Session on Mapping of Learning Outcomes	IQAC & Criteria 2
12-8-2023	Saturday	Library Orientation for all FY students (New Batches) of all Dept.	Library Committee
14-8-2023	Monday	1st NSS Advisory Meeting	NSS
17-8-2023	Thursday	FDP on "Skill to Frame Chapters in a Book"	FDP on "Skill to Frame Chapters in a Book"
19-8-2023	Saturday	Talent Hunt:- Performing Arts Competition: Singing, Dancing, Mimicry, Stand-up Fine Arts : Nail Art, Rangoli, and Mehndi, Painting Competition	Cultural Committee
23-8-2023	Wednesday	FDP on How to opt. for Major & Minor Research Projects" (in collaboration with ICSSR)	IQAC & Research Committee
23-8-2023 to 26-8- 2023	Wednesday to Saturday	TY and SY Internal Exam of Semesters 3rd and 5th	Exam Dept
24-8-2023	Thursday	NSS Orientation Day	NSS
24-8-2023	Thursday	A Session on "How to Register an Agency?" for Practical Application (For TYBAMMC)	BAMMC Dept
26-8-2023	Saturday	Orientation Programme for FYs	All Dept
Month: September			

02-09-2023	Saturday	FDP & SDP on "How to Write a Good Article & Research Paper and Its Publication".	IQAC & Research Committee
05-09-2023	Tuesday	Teachers' Day Celebration: Personalized Gift- Making Competition	All Dept.
6-9-2023	Wednesday	Gokul Ashtami	
9-9-2023	Saturday	Parents Teachers Meet	All Dept.
5-9-2023 to 16-9-2023	Tuesday to Saturday	A Short-Term Certificate Course on Fabric Printing	WDC & Criteria 1
12-9-2023	Tuesday	Workshop On Street Play	NSS
14-9-2023	Thursday	Hindi Divas Celebration	Cultural Committee
16-9-2023	Saturday	Elocution Competition to Celebrate World Ozone Day- Elocution Competition Topics: - 1. Measures to Resolve Problems Arising Due to Ozone Hole 2. Ozone Hole & Cancer	Cultural Committee
19/9/2023 to 23/9/2023	Tuesday	Ganesh Chaturthi (Mid Term Break and Ganapati Vacation)	
25-09-2023 to 07-10-2023		Commencement of ATKT Exam for SEM. II and IV	Exam Dept.
25-9-2023	Monday	NSS Foundation Day Celebration	NSS
26-9-2023	Tuesday	Session on The Logic Behind Black Magic And Scientific Temperament	NSS
30-9-2023	Saturday	FDP ON Smart Investment	Exam Dept.
MONTH- OCTOBER 2023			
5-10-2023 to 7-10-2023	Thursday to Saturday	M.COM - SEM III & First Year (BMS/ BAF and BAMMC sem I Internal Exam)	Exam Dept.
09/10/2023 to 16/10/2023		3rd Semester End and ATKT Examination	Exam Dept.

11-10-2023	Wednesday	International Girl Child Day PowerPoint Presentation Competition: Topics - 1. Let Her Live, Let Her Fly 2. Importance of Girl's Education	Cultural Committee
17-10-2023 to 28-10-2023		1st Semester End and ATKT Examination	Exam Dept.
19-10-2023	Thursday	Second CDC Meeting	CDC
22-10-2023	Saturday	Selection for Annual Sports Day (100Mts,200Mts, 400Mts. and Relay Race)	Sports
24-10-2023	Tuesday	Dussehra	
26-10-2023	Thursday	Second IQAC Meeting	IQAC
MONTH- NOVEMBER 2023			
01-11-2023 to 4-11-2023	Wednesday to Saturday	Bridge Course on Basics of Mathematics	IQAC & Criteria 1
13/11/2023 to 27/11/2023	Sunday	Diwali Vacation	

4. To inform the committee members of the TY Semester V and VI results.

The University declared the TY results which were Under

Sr. No	Class	Semester	Pass Results
1	TYBCOM	V	36.00%
2	TYBMS	V	72.10%
3	TYBAF	V	62.50%
4	TYBCOM	VI	42.00%

5. To seek suggestions for increasing the student's strength in the college.

Presently the college has put up banners in Madh Island and near the College. Teachers also called students who had applied for courses through the Mumbai University portal.

6. To inform the committee members about the progress made in SSR preparation and IIQA submission for the second NAAC cycle.

The committee members were informed that SSR nearing completion. All teaching and non-teaching staff were asked to attend college till 22nd May 2023 for completion of SSR. The college intends to submit IIQA by the end of next month.

7. Any other matter with the permission of the chair.

- Dr. Babita Kanojia wanted increased involvement of Alumni students in the functioning of the Alumni committee
- All current students who have sought part-time or Full-time employment at various organizations, need to provide employee feedback about their working in the organizations.
- To seek internships for SY & TY students. The college should persuade more and more TYBMS / TYBAF students to seek internships for their Semester VI paper on Project Work. Also, all internship students need to submit their employer's feedback as part of their Black Book submission.

Recommendations and Suggestions by Committee Members:

1. Ruchita Ma'am suggested that there should be a daily display of menus in the canteen for the students, especially the FYs.
2. College should allow students to attend their lectures, especially those coming from far.
3. Dr. Keshav Ghorude suggested that the approved teachers should go for minor research projects.
4. Principal Sir requested Ghorude, Sir, to come and provide guidance for NAAC & SSR.
5. Colleges should celebrate University Foundation Day, and College Establishment Day, and also a day should be celebrated No Vehicle Day.
6. Now AAA is of primary importance.
7. Ghorude sir suggested that we should conduct all the audits, he also suggested increasing the number of Mou's.



Dr. Babita Kanojia

IQAC Coordinator



Dr. Gitte Madhukar



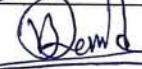

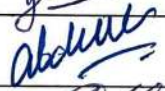



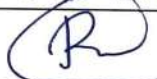
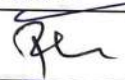

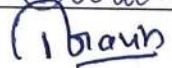

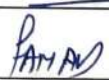

Principal

Principal
Claras College of Commerce
Var' Road, Versova,
Andheri (W), Mumbai-400 061

IQAC COMMITTEE
LIST of IQAC MEMBERS, 2023-24

Place: Common Room (5th Floor)

Attendance Sheet Date: 11/07/2023

Sr. No.	Name	Designation	Signature
1	Dr. Madhukar R. Gitte	Chairperson	
2	Dr. Babita Kanojia	Coordinator	
3	Mr. Vishnu Dandekar	Management Representative	
4	Dr. Keshav Ghorude	Nominee from Employer	
5	Dr. Abdula Momin	Nominee from Local Society	
6	Mr. Aslam Siddiqui	Stakeholder	
7	Mr. Prashant Walawalkar	Administrative Officer	
8	Ms. Neeta Wadhwani	Non Teaching Member	Neeta L. Wadhwani
9	Mr. Amit Bansod	Faculty Member	
10	Mr. Vijay Makwana	Faculty Member	Makwana V. S.
11	Mrs. Ruchita Pandhare	Faculty Member	
12	Mrs. Jisha Varghese	Faculty Member	Jisha
13	Mr. Reetesh Singh	Faculty Member	
14	Ms. Neha Parwani	Faculty Member	
15	Mr. Pravin Deshmukh	Librarian	
16	Ms. Bamaniya Dikshita	Student Representative	
17	Mr. Shaikh Fahad Bashir	Student Representative	
18	Mr. Sushant Redkar	Alumni Representative	
19	Mr. Hussain Sadriwala	Alumni Representative	

CLARA'S COLLEGE OF COMMERCE

Yari Road, Versova, Mumbai – 400 061

Ref: IQAC/ AY 23-24 / 4

11th October 2023


NOTICE

All the members of the Internal Quality Assurance Cell are hereby informed that the Second IQAC meeting will be held on 26th October 2023 at 11:30 AM.

Agenda:

1. To read the minutes of the previous meeting.
2. To go through the activities held after the 1st IQAC meeting.
3. To discuss the activities which are to be held later on.
4. To discuss the exams which are held till date.
5. Inform the committee members about the formation & function of Green Club as per University Norms.
6. To discuss about completion of SSR, AAA and AQAR 2021-22.
7. To Discuss any other matter, if any.




Dr. Madhukar Gitte
Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE MEETING OF THE IQAC COMMITTEE HELD ON 26th October 2023 at 11:30 am.

The meeting of the IQAC Committee of the college was held on 26th October 2023 at 11:30 a.m.

Minutes of the Meeting: -

1. To review and confirm the minutes of the previous meeting held on 11th July 2023.

The minutes of the last meeting were read and confirmed by the committee members.

2. To inform the committee members of the various events conducted in the college since the last meeting held in July.

Date	Event
4-07-2023 to 14-07-2023	Bridge Course on Fundamentals of Accountancy. The course was conducted by in-house faculty
8/7/2023	NSS organized a Tree Plantation Drive at St. Catherin Orphan Home
11/7/2023	Cultural Committee organized a Writing Competition To Celebrate World Population Day Topics: 1. Overpopulated India 2. Fate of India: With regards to Population 3. Steps to Reduce Population
14/7/2023	Environmental Rally and Tree Plantation Drive
17/7/2023	All Departments conducted a competition-themed 'Best Out of Waste' to Celebrate World Environment Day 2023. The event was judged by Dr. Ratnaprabha Rajmane
18/7/2023	NSS conducted a session on 'Awareness and Demonstration Session on Road Safety' in Association with United Way of Mumbai. The resource person for the event was Mr. Sujit Patil
22/7/2023	All departments conducted a session on Anti Ragging – Mr Reetesh Singh & Ms Kajal Jaiswal were the resource Person.
25/7/2023	NSS organized a Training on Helmet for Life in Association with United Way of Mumbai with Resource Person - Mr. Roshan Kate
1/8/2023	IQAC & The Research Committee organized an Orientation Session on Intellectual Property Rights Resource Person –CS Swapnil Shenvi

2/8/2023	The Library Committee organized a Library Orientation session for all FY students (New Batches) of all Dept , The session was conducted by Librarian – Mr Pravin Deshmukh
4/8/2023	Literary Events: A) Elocution Competition Topics: 1) Why Personality Matters? 2) How to live a Stressfree Life? 3) Growing Intolerance in the Society B) Debate Competition : Topic: Parents' approach towards Girl's Education Group Discussion: New Education Policy-Students' Perception
5/8/2023	Orientation Programme for First Year Students and their parents.
9/8/2023	IQAC & All Departments organized a session for students on 'Basics of Wealth Creation: Mutual Funds' . The resource person for the event was Ms. Neha Govani.
14/8/2023	NSS organized its 1st NSS Advisory Meeting. Mr Pranav Panchal the Area Coordinator was the Guest invited.
15/8/2023	NSS organized distribution of food to the needy people under Roti-Bhaji Scheme.
21/8/2023	Cultural Committee organized Talent Hunt competition in the following areas :- Performing Arts Competition: Singing, Dancing, Mimicry, Stand-up Fine Arts : Nail Art, Rangoli, and Mehendi, Painting Competition. Mr. Rohan Kotekar & Mr. Saurabh Dhotre were invited as judges for the competition
22/8/2023	NSS organized its units visit a Visit to Old Age Home - Aaji Care Elder Care Centre, Versova
1/9/2023	Parents Teachers Meet was held for students of Second year & Third Year Students for discussion of their Internal Exam Results
2/9/2023	All Department organized a Fresher's Party for First Years students to welcome them
5/9/2023	All Department organized a Personalized Gift Making Competition on the Occasion of Teachers' Day Celebration.
6/9/2023	NSS organized its Orientation Day with Mr Pranav Panchal – Local NSS coordinator as a Guest Invitee.

11/09/2023	NSS organized an online Awareness Session on Mangroves Ecosystem in Association with United Way of Mumbai
15/9/2023	The Cultural Committee organized the Hindi Divas Celebration with essay writing and poem recitation
16/09/2023	NSS organized a Beach Clean Up Drive in Association with Ekata Manch
18/9/2023	Session on Anti-Ragging for first-year students
24/9/2023	NSS celebrated its Foundation Day with Online Poster Making Competition
1/10/2023	NSS organized Swatcha hi Seva - Beach Clean Up Drive to celebrate Mahatma Gandhiji's Jayanti
7/10/2023	IQAC & Anti-Ragging Committee - Poster Making Competition
7/10/2023	IQAC organized an FDP on Innovative ICT Tools. The resource person for the event was Ms. Dhanashree Adam
18/10/23	Session on "Campus to Corporate Careers" by IQAC and placement cell in association with TechnoServe Foundation of India. Speaker - Saumya Nair
25/10/2023	IQAC & Placement cell organizes Virtual Trading Session & Career Opportunities in Financial Market by Vikas Vishwakarma
26/10/2023	IQAC & Placement cell organizes Insight into Career Planning in association with Training Inbox speaker Shezad Michal

3. To brief the committee members of the academic calendar (2nd half) prepared for AY 2023-24

Proposed Date	Name of the Event	Organizing Department
9/12/2023	Parents Teacher Meetings for First and second Year students. Results & attendance related matter were discussed with the parents	All Department
14/12/2023	NSS along with Ekata Manch organized a Blood Donation Drive , Students, Staff Members & General Public donated the blood.	NSS
14/12/23 to 23/12/23	Techniques of Data Analysis	IQAC
16-12-2023 to 22-12-2023	NSS organized a seven-day residential camp at Village Bhatane Taluka Palghar	NSS

19/12/23	A seminar was organized for students titled 'Pitfalls in International Education' -Resource person Dr. Priyanka Rajani	IQAC & Placement Cell
20/12/23	The Intercollegiate Book Review Competition was organized by the library department 15 students from 9 colleges participated in the competition	Library
4/1/2024 to 9/1/2024	Sports Selection Round for the college students was conducted for both including 5 individual events and 2 team sports events for boys and girls each	Sports Department
10/1/2024	Showcasing Career Opportunities in the media and entertainment industry. This was conducted in association with the Maya Academy of Advanced Creativity	IQAC & Placement Cell
10/1/2024 to 19/1/2024	The college in association with Nehru Yuva Kendra Mumbai conducted a series of 10 events over 9 days. These events in conjunction with NSS	
10/1/2024	Elocution Competition was conducted by NSS department with the theme 'Mera Bharat VIKSIT Bharat @ 2047	NSS
10/1/24 to 19/1/24	Add On Course on Consumer Protection Act and Human Rights	IQAC
11/1/2024	Students of the college were taken to State Traffic Institute Byculla for training	NSS
12/1/2024	National Youth Day was celebrated in honour of the birth anniversary of Swami Vivekananda. The students were shown the live telecast which was addressed by our Honorable Prime Minister Shri Narendra Modi ji. Teachers and students spoke about the ideals that Swami ji stood by.	NSS
13/1/2024	Beach Cleanup Drive was conducted on Versova Beach with nearly 67 students and 3 teacher volunteers participating in it.	NSS

15/1/2024	Essay Writing and Poster Making Competition on Road Safety was held. There were a Total Participants - 97 Poster making - 52 Essay Writing - 45	NSS
15/1/2024	Street Play on - Drive Smart, Arrive Alive was performed by the students near Vateshwar Temple, Seven Bungalow. Total Participants – 32 students	NSS
16/1/2024	Yoga Training was organized in association with Clara's College of Education with a total Participants - 87	NSS
17/1/2024	Rally on Road Safety was organized in association with Andheri Traffic Police Station. There were Total Participants – 166 which included (Degree-150 students and 16 Bed students.	NSS
17/1/2024	IQAC and the Placement Committee organized a Student Orientation session on Campus to Corporate in association with TNS. Ms. Asha Salim was the resource person for the session.	IQAC & Placement Cell
18/1/2024	Workshop on skill Development was organized on 18th January 2024. Dr. Ratnaprabha Rajmane and Prof. Upasana Roy were the resource person. Total Participants -71	NSS
19/1/2024	Road Safety Awareness, Student Participation with Andheri Traffic Police.	NSS
20/1/2024	Annual Sports Day for the institute was conducted	Sports Dept
26/1/2024	Republic Day was celebrated at the college level. Also NSS unit attended the Inauguration of Krida Mahakumbh at Jambori Maidan. Honourable Governor and CM inaugurated the indigenous sports events.	All Dept
26/1/2024	Quiz Competition about the Constitution Day	All Dept
28/1/2024	Quiz Competiton regarding Marathi Bhasha Samvardhan Pandnarwada	All Dept
29/1/2024	The College organized a One day Industrial Visit to Euro Décor Ltd Silvassa . A total of 91 Students and teachers participated in the event.	All Dept

4. To inform the committee members of the key events planned till the end of the academic year.

Date	Event	Organized by
05/2/24	Add On Course On DBMS	IQAC
17.02.2024	41 st Annual Day	All Department
27/2/2024	Marathi Bhasha Divas	All Department
02/3/24 to 22/3/24	Add on Course on Fundamentals of Mathematics	IQAC
02.03.2024	Convocation Ceremony for Batch of 2023-24	All Department
24-02.2024	Marketing Fest	Cultural Committee
09.03.2024	Farewell for Third Year Students	Cultural Committee
14.04.2024	Medical Camp in association with Ekata Manch	NSS & All Departments

5. To inform the committee members of the examination planned in the 2nd Half of the academic year.

Sr.No	Semester	Exam Duration
1	SEM I ATKT	27 th February 2024 to 7 th March 2024
2	SEM III ATKT	27 th February 2024 to 7 th March 2024
3	SEM II , SEM IV & SEM VI Internals	11 th March 2024 to 14 th March 2024
4	SEM II Regular & ATKT	21 st March 2024 to 8 th April 2024

5	SEM IV Regular & ATKT	20 th March 2024 to 6 th April 2024
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6. Inform the committee members about the formation & and function of the Green Club as per University Norms.
7. MoU with BJS (Bharatiya Jain Sanghatana) and MoU Carrer Management.
8. MoU with ExcelR Solutions.
9. To inform the committee members about the progress in SSR .
10. To introduce Ms.Kajal Jaiswal as the head of Criteria 3.

Recommendations and Suggestions by Committee Members:

1. Principal sir suggested finishing all the Criteria work before we go for the Diwali break.
2. Teachers should go for Minor Research.


Dr. Babita Kanojia
IQAC Coordinator




Dr. Madhukar Gitte




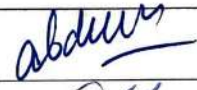



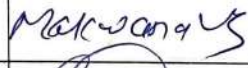
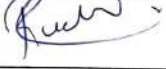


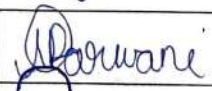


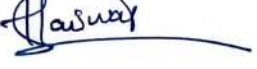
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Principal
Claros College of Commerce
Road, Versova,
Andheri (W), Mumbai-400 061

IQAC COMMITTEE

LIST of IQAC MEMBERS, 2023-24

Place: Common Room (5th Floor)

Attendance Sheet Date: 26/10/2023

Sr. No.	Name	Designation	Signature
1	Dr. Madhukar R. Gitte	Chairperson	
2	Dr. Babita Kanojia	Coordinator	
3	Mr. Vishnu Dandekar	Management Representative	
4	Dr. Keshav Ghorude	Nominee from Employer	
5	Dr. Abdula Momin	Nominee from Local Society	
6	Mr. Aslam Siddiqui	Stakeholder	
7	Mr. Prashant Walawalkar	Administrative Officer	
8	Ms. Neeta Wadhwani	Non Teaching Member	
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13	Mr. Reetesh Singh	Faculty Member	
14	Ms. Neha Parwani	Faculty Member	
15	Mr. Pravin Deshmukh	Librarian	
16	Ms. Bamaniya Dikshita	Student Representative	
17	Mr. Shaikh Fahad Bashir	Student Representative	
18	Mr. Sushant Redkar	Alumni Representative	
19	Mr. Hussain Sadriwala	Alumni Representative	
20.	Ms. Kajal Jaiswal	Faculty Member	

CLARA'S COLLEGE OF COMMERCE
Yari Road, Versova, Mumbai – 400 061

NOTICE

Ref: IQAC/ AY 23-24 / 3

01st February 2024

All the members of the Internal Quality Assurance Cell are hereby informed that the Third IQAC meeting will be held on 09th February 2024 at 10:30 AM in Principal's chamber.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 26th October 2023.
2. To inform the committee members about the various events conducted in the college since the last meeting held in October 2023.
3. To inform the committee members about the key events planned till the end of the academic year.
4. To brief the committee members about the examination schedule for regular semester exams and ATKT exams to be conducted in the month of March.
5. To inform the committee members about the progress made in preparation of SSR and AAA for second NAAC cycle.
6. To discuss about the implementation of National Education Policy 2020.
7. Any other matter with the permission of the chair.



Dr. Madhukar Gitte
Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061

CLARA'S COLLEGE OF COMMERCE
Yari Road, Versova, Mumbai – 400 061

MINUTES OF THE MEETING OF THE INTERNAL QUALITY ASSURANCE CELL
MEETING HELD on 9th February 2024 at 12:00 noon

The meeting of the Internal Quality Assurance Cell (IQAC) of the college was held on 9th February 2024 at 12.00 noon. The meeting was conducted both offline and online where the following members were present.

Agenda & Discussion

- 1. To review and confirm the minutes of the previous meeting held on 26th October 2023.**

The minutes of the last meeting were read and confirmed with the committee members

- 2. To inform the committee members with the various events conducted in the college since the last meeting held in October 2023**

Date	Event	Organized by
9.12.2023	Parent Teacher Meeting for First Year and Second Year Students. Results and attendance related matter was discussed with the parents.	All Department
14/12/2023	NSS along with Ekta Manch organized a Blood Donation Drive. Students , Staff members and general public donated the blood.	NSS
16-12-2023 to 22-12-2023	NSS organized a seven day Residential Camp at Village Bhatane, Taluka Palghar	NSS
19/12/2023	A seminar was organized for students titled 'Pitfall in International Education' – Resource person Dr. Priyanka Rajani	IQAC & Placement Committee
20/12/2023	Intercollegiate Book Review Competition was organized by the library committee. 15 Students from 9 colleges had participated in the competition	Library
4-01-2024 to 9-01-2024	Sports Selection Round for College students was conducted for both including 5 Individual events and 2 team sports event for boys and girls each.	Sports
10.01.2024	Showcasing Career Opportunities in the Media and Entertainment Industry. This was conducted in association with Maya Academy of Advanced Creativity.	IQAC and Placement Cell Committee

	with NSS	
10.01.2024	Elocution Competition was conducted by NSS department with the theme ' Mera Bharat Vikisit Bharat @2047	NSS
11.01.2024	Student of the college were taken to State Traffic Institute Byculla, on Road Safety.	NSS
12.01.24	National Youth Day was celebrated in honour of birth anniversary of Swami Vivekananda. The students were shown the live telecast which was addressed by our Honorable Prime Minister Shri Narendra Modi ji. Teachers and students spoke about the ideals which Swami ji stood by.	NSS
13.01.24	Beach Cleanup Drive was conducted on Versova beach with nearly 67 students and 3 teacher volunteers participated in it.	NSS
15.01.24	Essay Writing and Poster Making Competition on Road safety was held. There were a Total Participants - 97 Poster making - 52 Essay Writing - 45	NSS
15.01.24	Street Play on - Drive Smart, Arrive Alive was performed by the students at near Vateshwar Temple, Seven Bunglow. Total Participants – 32 students	NSS
16.01.24	Yoga Training was organized in association with Clara's College of Education with total Participants - 87	NSS
17.01.24	Rally on Road Safety was organized in association with Andheri Traffic Police Station. There were Total Participants – 166 which included (Degree-150 students and 16 B Ed students.	NSS
17.01.24	IQAC and Placement committee organized Student Orientation session on Campus to Corporate in association with TNS. Ms. Asha Salim was the resource person for the session.	IQAC & Placement Committee
18.01.24	Workshop on Skill Development was organized on 18th January 2024. Dr. Ratnaprabha Rajmane and Prof. Upasana Roy were the resource person. Total Participants -71	NSS
19.01.24	Road Safety Awareness, Student Participation with	NSS

	Andheri Traffic Police conducted.	
20.01.2024	Annual Sports Day for the Institute was conducted	Sports
24.01.2024	Workshop on 'Preparing for Competitive Exam'- Resource Person – Ms. Avina Suthar	WDC
26.01.2024	Republic Day was celebrated at college level. Also NSS unit attended Inauguration of Krida Mahakumbh at Jambori Maidan. Honourable Governor and CM inaugurated the indigenous sport events.	All Dept.
26.01.2024	Quiz Competition about the 'Indian Constitution and Republic day' was conducted	All Dept.
28.01.2024	Quiz Competition was held – Marathi Bhasha Samvardhan Pandharwada 2024	All Dept
28.01.24	The college organized a One day Industrial Visit to National Museum of Indian Cinema, Films Division, Peddar Road . A total of 4 students and 3 teachers participated	BAMMC Dept
29.01.2024	The College organized a One day Industrial Visit to Euro Décor Ltd Silvassa . A total of 91 Students and six teachers participated in the event.	All Dept.
04.02.2024	College students participated in 'Run for Leprosy –Marathon' organized by Vimla Dermatology Centre , Yari Road. Total Participants – 18	Sports Committee

3. To inform the committee members of the key events planned till the end of the academic year.

Date	Event	Organized by
17.02.2024	41 st Annual Day Celebrated	All Department
27.02.2024	Organized Marketing Fest	Cultural Committee
27.02.2024	Celebrated Marathi Bhasha Divas	All Department

09.03.2024	Farewell for Third Year Students	Cultural Committee
15-03-2024 — 16-03-2024	Intercollegiate Sports Competition	Sports Dept
18.03.2024	Intercollegiate BAMMC event	BAMMC dept
30.03.2024	Convocation Ceremony for Batch of 2023-24	All Department
14.04.2024	Medical Camp in association with Ekta Manch	NSS & All Department

4. To brief the committee members of the examination schedule for even semester exams and ATKT exams to be conducted in the coming months.

Sr.No	Semester	Exam Duration
1	SEM I ATKT	27 th February 2024 to 7 th March 2024
2	SEM III ATKT	27 th February 2024 to 7 th March 2024
3	SEM II , SEM IV & SEM VI Internals	11 th March 2024 to 14 th March 2024
4	SEM II Regular & ATKT	21 st March 2024 to 8 th April 2024
5	SEM IV Regular & ATKT	20 th March 2024 to 6 th April 2024

5. To inform the committee members AQAR 21-22 and 22-23 was presented and approved in CDC meeting.

6. After submission of AQAR the college will proceed towards submission of IIQA.

7. Any other permission with the permission of the chair:

It was decided to conduct energy, green and environment audit

Dr. Madhukar Gitte also raised the point of conducting a one-day seminar on NEP 2020. He emphasized that the seminar would help in understanding the provisions, objectives and schedule for its better implementation in the next academic year.



Dr. Babita Kanojia
IQAC Coordinator





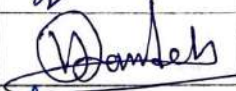
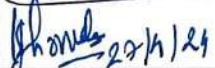
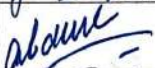


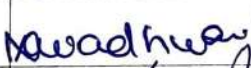

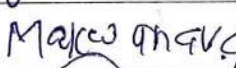

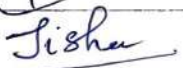
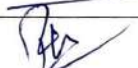
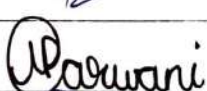
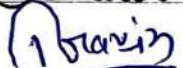
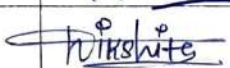


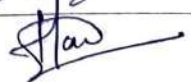
Dr. Madhukar Gitte
Principal

Principal
Claras College of Commerce
1st Road, Versova,
Andheri (W), Mumbai-400 061

IQAC COMMITTEE
LIST of IQAC MEMBERS, 2023-24

Place: Common Room (5th Floor)

Attendance Sheet Date: 09/02/2024

Sr. No.	Name	Designation	Signature
1	Dr. Madhukar R. Gitte	Chairperson	
2	Dr. Babita Kanojia	Coordinator	
3	Mr. Vishnu Dandekar	Management Representative	
4	Dr. Keshav Ghorude	Nominee from Employer	
5	Dr. Abdula Momin	Nominee from Local Society	
6	Mr. Aslam Siddiqui	Stakeholder	
7	Mr. Prashant Walawalkar	Administrative Officer	
8	Ms. Neeta Wadhwani	Non Teaching Member	
9	Mr. Amit Bansod	Faculty Member	
10	Mr. Vijay Makwana	Faculty Member	
11	Mrs. Ruchita Pandhare	Faculty Member	
12	Mrs. Jisha Varghese	Faculty Member	
13	Mr. Reetesh Singh	Faculty Member	
14	Ms. Neha Parwani	Faculty Member	
15	Mr. Pravin Deshmukh	Librarian	
16	Ms. Bamaniya Dikshita	Student Representative	
17	Mr. Shaikh Fahad Bashir	Student Representative	
18	Mr. Sushant Redkar	Alumni Representative	
19	Mr. Hussain Sadriwala	Alumni Representative	
20	Ms. Kajal Jaiswal	Faculty Member	

CLARA'S COLLEGE OF COMMERCE
Yari Road, Versova, Mumbai – 400 061

NOTICE

Ref: IQAC/ AY 23-24 / 4

17th April 2024

All the members of the Internal Quality Assurance Cell are hereby informed that the Fourth IQAC meeting will be held on 27th April 2024 at 11:30 AM in Principal's chamber.

Agenda:

1. To review and confirm the minutes of the previous meeting held on 09th February 2024.
2. To inform the committee members about the various events conducted in the college since the last meeting till date.
3. To inform the committee members about submission of AQAR 2021-2022 & 2022-2023.
4. To inform the committee members about submission of IIQA.
5. To brief the committee members about the result declaration of SY and FY and Admission date.
6. To inform the committee members about the progress made in preparation of SSR.
7. To discuss about workload and Academic calendar for 2024-2025.
8. To discuss about the implementation of National Education Policy 2020.
9. Any other matter with the permission of the chair.



Dr. Madhukar Gitte
Principal
Claras College of Commerce
Yari Road, Versova,
Andheri (W), Mumbai-400 061.

CLARA'S COLLEGE OF COMMERCE

MINUTES OF THE MEETING OF THE IQAC COMMITTEE HELD ON 27th April 2024 at 11:30 am.

The meeting of the IQAC Committee of the college was held on 27th April 2024 at 11:30 a.m.

Minutes of the Meeting: -

1. To review the minutes of the previous meeting held on 9th February 2024.
2. **To inform the committee members with the various events conducted in the college since the last meeting held in February.**

9.02.2024	NSS conducted a Street Play on Road Safety at M.A High School on NSS . A total of 12 NSS volunteers participated. The objective of the event was to create awareness about road safety
17/2/2024	All institutes of CWC participated in the Annual Day organised on the 17th February 2024.Degree students performed dances on the stage and teachers performed various duties assigned to them.
27/2/2024	Marathi Bhasha Divas was celebrated. By Cultural Committee & NSS. Ms Jacintha & Mr. Surendra Choudhary and Dr. Madhukar Gitte were the guest of honour for the event. Essay writing competition was held and traditional Marathi folk dance were presented.
01.03.2024	Blood Donation campaign was held at Andheri Station in association with Lokmanya Tilak Municipal General Hospital Sion. (LTMG).A total of 83 bottles were collected during this campaign. A total of 28 NSS volunteers participated in the event.
02-03-2024 to 22-03-2024	IQAC conducted an Add-on Course on Fundamentals of Mathematics. The resource person for the course was inhouse faculty Mr. Surendra Chaudhary. A total of 60 students participated in the event.
06.03.2024	IQAC & WDC organized a Workshop on Self Defense titled "Dare to Defend". The key resource person for the event was Mr. Solanki Hemant Tarachand. A total of 81 students including 49 girl's students participated in the event.
07.03.2024	Cultural Committee organized Marketing Fest - Meena Bazaar. A total of 55 students participated in putting up stalls. A total of 28 volunteers helped in organizing the event.
09.03.2024	Farewell Function for TY Students (BMS, BAF, BCOM & BAMMC and Mcom) was organised. A total of 104 students participated in the function. Interactive games and stage performance were part of the celebration.
14.03.2024	Research Paper Presentation Competition for TYBAF,TYBMS and Mcom students was conducted by the

	Research Committee. A total of 49 TYBAF, TYBMS and MCOM students participated and made a presentation.
15.03.2024 to 16.03.2024	The Sports Committee organized an Intercollegiate Sports Competition (Indoor & Outdoor)- Chess, Carrom, Table Tennis / Volleyball / Throwball. A total of 80 students participated in the event, including students from Valia College, Thakur Polytechnic & MKES and Naginda Khandwala College.
18.03.2024	BAMMC department held a Workshop- Cum-Inter-Collegiate Competition on Media Mush Up in Association with Films and Television Media Academy. A total of 33 students participated in the event which was divided in three categories i.e.. Reel Making, Photography and Advertisement Fusion. All the participants were given tickets to the newly released movie 'Bengal 1947'. The competition had a cash prize for the winners.
20-03-2024	IQAC & Placement Cell organized a Placement Accelerator Program. There were a total of 26 students participants. Ms Sania Shaikh was the resource person for the event. The objective of the program was to make students ready for the interview process.
22.03.2024	Green Club organized a National Level Quiz Competition on World Water Day. A total of 96 students participated in the event,
07.04.2024	The college was a centre for State Eligibility Test (SET). A total of 504 students were allocated to the centre.
30.03.2024	The students of the batch AY 2022-23 were given their degrees during Convocation Ceremony. Dr. Jagtap Sanjay, Principal Chetna College was the Guest of Honour for the event,
14/4/2024	All teachers and NSS volunteers participated in the Medical Camp organized in association with Ekata Manch.
16/4/2024	IQAC organized Session on New Education Policy. Asst. Prof Amit Ashok Bansod was the key speaker for the event. The faculty members were briefed in regard to the NEP being implemented.

3.To inform the committee members about submission of AQAR 2021-22 and 2022-22.

The committee members were informed about the submission of AQAR 2021-22 on 28th Feb 2024 and AQAR 2022-23 on 29th March 2024 respectively.

4.To inform the committee members about the submission of IIQA.

The committee members were informed about the submission of IIQA on 5th April 2024, a query was received which was resolved at the earliest.

5. To brief the committee members about the result declaration and admission schedule in the coming months.

Sr.	Class	Result Declaration Date
1	SEM I & SEM III - ATKT	29 th April 2024
2	SEM IV Regular	29 th April 2024
3	Sem II Regular	5 th June 2024

Admission for TYBMS would be held in the first week of May 2024

Admission for SYBMS will be held in the 1st week of June 2024

6..To inform the committee members about the progress made in SSR preparation for the second NAAC cycle.

Final review of each criteria is presently underway. AQAR for AY 2021-22 and AQAR 2022-23 were submitted. IIQA has been submitted. Gender Audit and Academic and Administrative Audit (AAA) were conducted .

7.To discuss about the workload and Academic Calendar for 2024-25

The preparation of the academic calendar is underway. All departments and criteria heads are giving inputs on the various events that need to be incorporated. The workload for SY and TY remains the same while for the FY it depends on the subject we will be choosing.

8. To discuss the implementation of National Education Policy 2024.

The committee members were informed that the NEP 2020 will be applicable from the next academic year 2024-25 for the first year students.The workload of the teachers depends upon the syllabus which we will be receiving from the university.

Recommendations and Suggestions by the committee members:

Dr. Keshav Ghorude suggested that every teacher should be given data of 2yrs of Alumni in order to get in touch with them.


Dr.Babita Kanojia
IQAC Coordinator






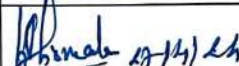


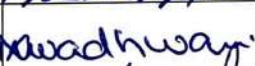
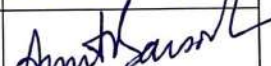
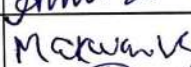

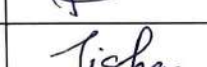
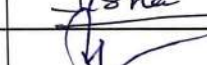
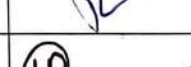

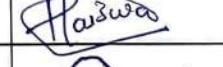
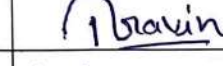

Dr. Madhukar Gite
Principal

IQAC COMMITTEE
LIST of IQAC MEMBERS, 2023-24

Place: Common Room (5th Floor)

Attendance Sheet

Date: 27.04.2024

Sr. No.	Name	Designation	Signature
1	Dr. Madhukar R. Gitte	Chairperson	
2	Dr. Babita Kanojia	Coordinator	
3	Mr. Vishnu Dandekar	Management Representative	
4	Dr. Keshav Ghorude	Nominee from Employer	
5	Dr. Abdula Momin	Nominee from Local Society	
6	Mr. Aslam Siddiqui	Stakeholder	
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13	Mr. Reetesh Singh	Faculty Member	
14	Ms. Neha Parwani	Faculty Member	
15	Ms. Kajal Jaiswal	Faculty Member	
16	Mr. Pravin Deshmukh	Librarian	
17	Ms. Bamaniya Dikshita	Student Representative	
18	Mr. Shaikh Fahad Bashir	Student Representative	
19	Mr. Sushant Redkar	Alumni Representative	
20	Mr. Hussain Sadriwala	Alumni Representative	